



Christopher Columbus Charter School

Title I Parent and Family Engagement Policy

2018-2019

Christopher Columbus Charter School, in collaboration with our Parent Advisory Board and Strategic Planning Committee, has jointly developed and agreed upon this Title I Parent and Family Engagement Policy. The focal point of this policy is to encourage, foster and increase parental participation in the development and implementation of our school programs. Our staff and parents are instrumental in creating a positive and nurturing climate for all students. This will have a direct impact on our students meeting the school's and state's academic standards.

This Title I Parent and Family Engagement Policy was devised by adhering to all Title I requirements and is a working document. This policy is updated annually by utilizing the information given by our Title I parents and is available for both parents and community members to review in the parent student handbook and on the CCCS website; www.cccs.k12.pa.us.

I. Parent and Family Engagement Meetings

- Initial meeting to develop the policy and annual meeting to review and revise policy and compact as needed
- Informational meetings during the year to keep parents and families informed and solicit suggestions/ideas from parents and families

II. Parent and Family Annual Meeting for Discussions and Information Dissemination

- Parent and Family Engagement Policy
- Current Curriculum
- Explanation of Parent and Family Rights
- Explanation of Title I Requirements and Guidelines
- School – Parent – Student - Compact
- Spring Needs Assessment Survey
- Any other information that is pertinent to Title I

III. Ongoing Communication Process for Parents and Family Knowledge:

These methods of communication will include the following information:

- Explanation of curriculum forms of academic assessment, proficiency levels of students, state's academic content standards, local assessments.
- Individual Parent and Family Conferences in August of new school year
- Parent and Family Report Card Conferences
- Phone calls
- School website and Facebook
- PDE (Pennsylvania Department of Education) Website
- Letters to Home via: VIP Thursday Folders, mail, email or postings on website and Facebook
- Workshops

IV. Providing Materials and Training to Parents and Families

- In-house workshops; reading specialists and special education team
- Technology information sessions
- Pamphlets and videos
- After School Club workshops

V. Solicit/Integrate parent and family engagement strategies with local agencies, schools and programs

- Special Education/Counseling Services
- School District of Philadelphia Programs
- Community Agencies

VI. Foster strong and productive parent and family engagement through:

- Providing parents and families with opportunities to volunteer and participate in their child's class, observe classroom activities, and to be chaperones
- Provide parents and families with the appropriate information to obtain the mandatory background checks under Pennsylvania's Child Protective Services Law

- Providing various and flexible meeting times throughout the school year
- Providing parent/family workshops on various academic/parenting topics
- Provide take home materials and supplies to support learning

VII. Parents and Families will be encouraged to improve and enhance their skills and gain information by:

- Attending and participating in workshops
- Attending August one-on-one teacher conferences
- Attending Report Card Conferences
- Attending the school-wide meetings during the school year
- Reading the letters, newsletters, web site and all other communication pieces
- Communicating with the Parent Advisory Board members

VIII. Adoption

This policy was adopted by the Christopher Columbus Charter School's Board of Trustees.

This Title I Parent and Family Engagement Policy was devised in compliance with the Title I regulations and guidelines. The goal of our Parent and Family Engagement Policy is to actively engage our parents and families, in a collaborative effort, in the academic process and programs of our school, for the sole purpose of improving student achievement.

Reviewed/Revised: October 2016

Amended: June 2017

Reviewed: June 2018

Amended: January 2019