



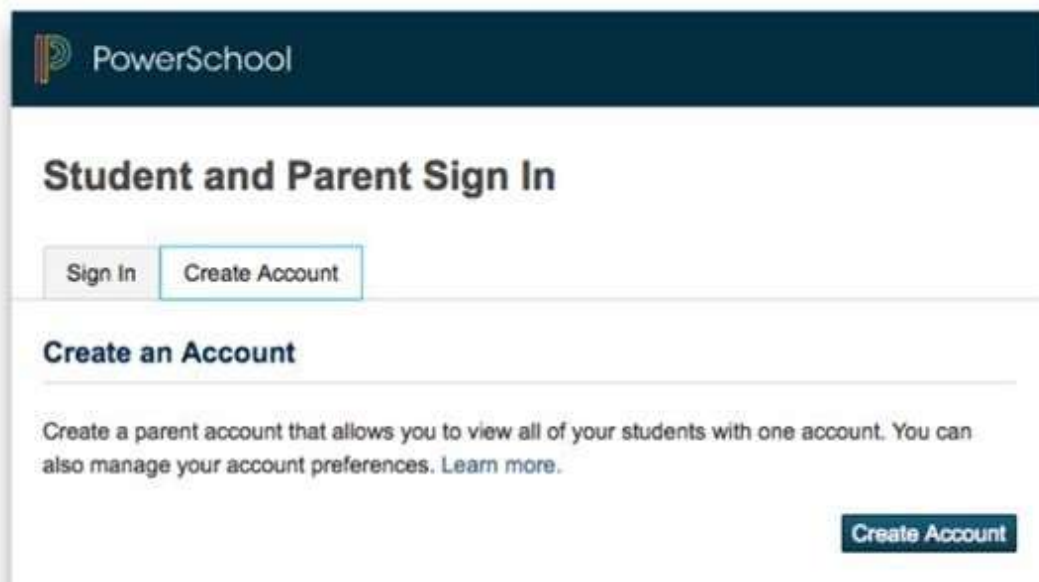
How Do I Create a PowerSchool Parent Portal Account?

1. Using the access account information provided by your school, go to the CCCS login for PowerSchool:

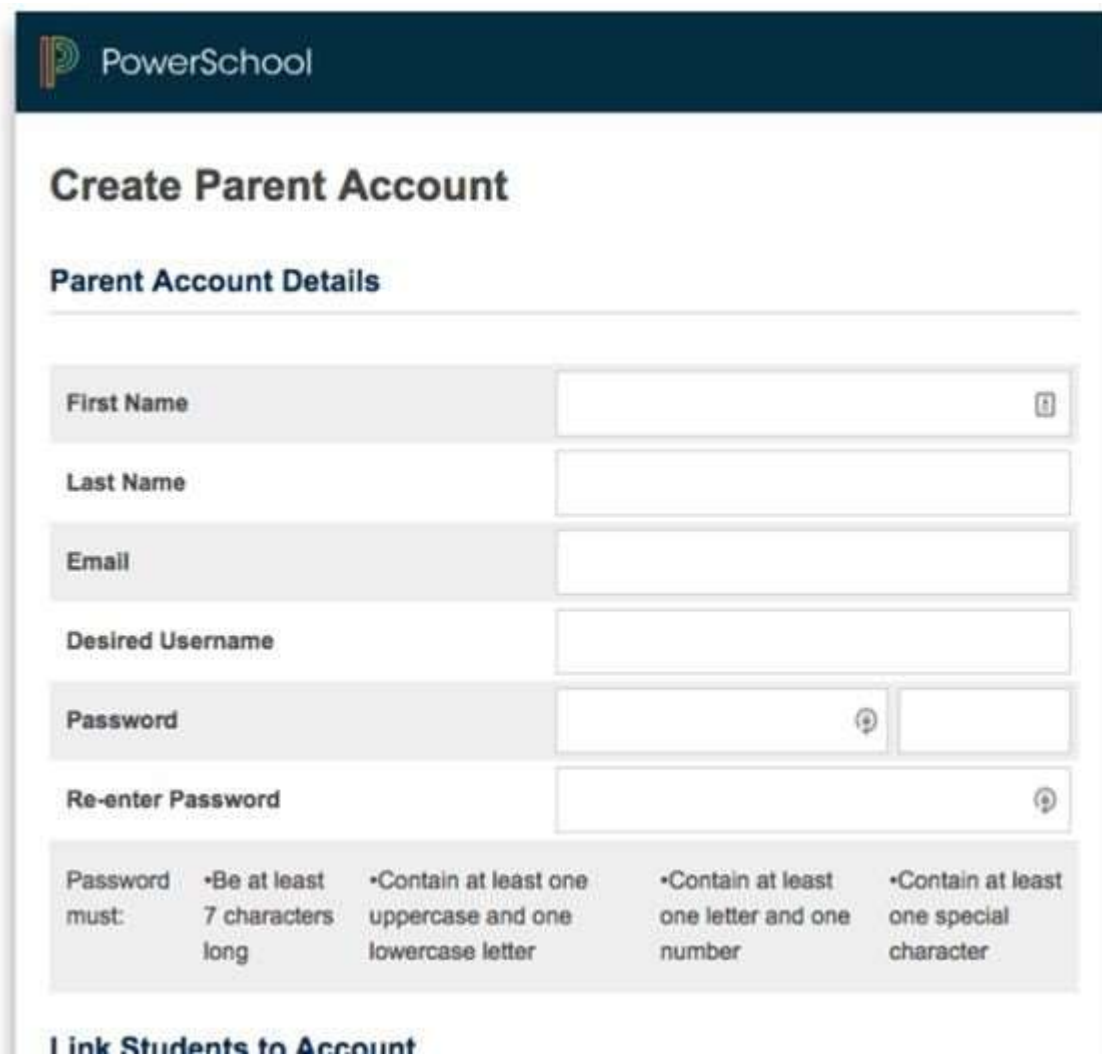
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<https://christophercolumbus.powerschool.com/public/home.html>

2. From the home screen, select the tab Create Account



3. Determine your username and password. This will be your new permanent username and password. Please keep a record of this for future log-ins.



The screenshot shows the PowerSchool 'Create Parent Account' form. At the top is the PowerSchool logo. Below it is the title 'Create Parent Account'. Underneath is the section 'Parent Account Details'. The form contains several input fields: 'First Name', 'Last Name', 'Email', 'Desired Username', 'Password', and 'Re-enter Password'. Each field has a small icon to its right. Below the 'Password' and 'Re-enter Password' fields is a list of password requirements: 'Password must: •Be at least 7 characters long •Contain at least one uppercase and one lowercase letter •Contain at least one letter and one number •Contain at least one special character'. At the bottom of the form is the section 'Link Students to Account'.

4. Connect to your student (or students): Under Link Students to Account , use the Student's Access ID and Access Password provided by the school.

- You can add multiple students to one account. You will need to have the same information (Student's Access ID and Access password) for both students.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID

Access Password

Relationship

-- Choose

2

Student Name

Access ID

Access Password

Relationship

-- Choose

5. Press Submit.

You can now log in using your newly created account!

If you have any issues, please submit a ticket to our IT Department

<https://cceschools.org/helpdesk>